

TOWNSHIP OF HOLLAND
OFFICE OF EMERGENCY MANAGEMENT
COUNCIL MEETING MINUTES
March 19, 2012

The Holland Township Emergency Management Council Meeting was held on Monday, March 19, 2012, at the municipal building, 61 Church Road, Milford, NJ, in the Meeting Room/EOC.

EM COUNCIL MEMBERS PRESENT

EMC John Harris, Jr. (E.M. Coordinator); DEMC Sean Gutsick (P.D.); Mayor Daniel Bush (PIO); Alan Turdo (DPW Supervisor); Deputy Mayor Anthony Roselle (Fire Police); Jim Stryker (Holland Twp. School); Donna Lizanich (Board of Health/CERT); Rick Botto, Jr. (Hazmat Safety Officer/ Communications/C.E.R.T.); Frank Miechur (GenOn).

OTHERS IN ATTENDANCE

Colleen Pursell (Holland Twp. Police/E.M. Secretary); Ed Burdzy, C.E.R.T. Members: Elizabeth Bantel, Susan Panzer, John Sears (C.E.R.T. Trainer), Beth Silva.

OPENING STATEMENT

The meeting was called to order at 7:13 pm by EMC John Harris. The Pledge of Allegiance was led by EMC Harris. Recording Secretary, Colleen Pursell, announced publicly at the commencement of the meeting the following statement: "Adequate notice of this meeting was given pursuant to the open public meeting act law, by the Township Clerk on December 29, 2011 by her: 1. Posting such notice on the bulletin board at the municipal building, 2. Mailing the same to the Hunterdon County Democrat, The Express Times, and to other parties, if any, who are entitled to the same."

Minutes of the December 19, 2011 meeting previously mailed to Council Members on January 5, 2012, were made available for review. Minutes were approved as distributed on a motion by DEMC Gutsick, seconded by Deputy Mayor Anthony Roselle.

CORRESPONDENCE

Correspondence listed below, received or mailed since the 12/19/2011 meeting, was made available for review by interested parties and open for discussion if necessary, with DEMC Gutsick giving a brief review of several items:

Various weather alerts and emails were received from Hunterdon County OEM.

STATE / FEDERAL O.E.M.

DEMC Gutsick advised that we have been meeting with FEMA in regards to the 2011 storms. About 90% of our initial paperwork is complete and has been turned in for review. A FEMA representative will be meeting with us again to review everything and to prepare final reports.

LOCAL O.E.M.

The American Red Cross contacted us for a copy of our sheltering annex along with our agreement with the American Red Cross. They requested this information in regards to temporary shelters being run by municipalities. EMC Harris advised that DEMC Holzworth has been in contact with electrician Art Dewire about setting up the Riegel Ridge Community Center as a shelter for Holland Township residents. In order for the RRCC to be utilized, it would have to be wired for a generator hook up. We are looking into grants for generators. We are also looking into finding an electrician to volunteer their services to install a hook up for a generator connection.

We have done some upgrades to the Command Bus. We have added a new battery switch and some other maintenance has been completed.

In May DEMC Gutsick will be attending a technology seminar. We are looking into ways to dispatch CERT along with ideas for record keeping for any future weather events.

There will be another drill held in 2012. No dates have been determined yet.

COUNTY O.E.M.

DEMC Gutsick stated that Hunterdon County is starting up a CERT (Community Emergency Response Team) for municipalities who currently do not have a CERT team such as Flemington and Raritan. This does not affect our budgeting for CERT. The Hunterdon County CERT team will be an independent team which can provide mutual aide to us, if needed.

The county has purchased "I Am Responding" which is an internet based computer program that will alert fire companies, CERT members etc. for emergency call outs. Hopefully by the end of April we will have a better idea on how this program can help us in Holland Township.

Det/Sgt Kevin Burd of the Hunterdon County Prosecutors Office is being assigned to writing grants. He will begin writing grants for CART and sheltering which will help emergency services. EMC Harris advised that this will be a benefit to municipalities. This is also how we received our mule.

The county has distributed 2 ballistic shields to the police department. Officers will be receiving training on these by the Chief and our Firearms Instructor. EMC Harris advised that the shields were received under Homeland Security.

C.E.R.T.

We will be holding a command center drill in April.

There is a quarterly meeting for CERT Administrators at the county that DEMC Gutsick and David Van Gilson will be attending.

REPORT OF COMMITTEES / AGENCIES

911 Coordinator (Clerk Catherine Miller) – Not in attendance.

Communications (DEMC Tom Holzworth) – Not in attendance.

Health Department (Pearl Hammerstone / Donna Lizanich) – Nothing new to report.

Resource Management (Colleen Pursell) – If you are an annex holder please forward your books to me, so that they can be updated.

Hazmat (Rick Botto) – Suggested that we put our Emergency Operations Plan on cd's so that they could be assessable by laptops in the command bus. It was suggested that we could do this in a pdf format.

Damage Assessment (Charles Cooper) – Not in attendance.

Holland Township School (Jim Stryker) – In the near future the police department will be provided with access to the schools camera system through the internet.

Industrial Plant- Plant Representative – GenOn (Frank Miechur) – They are going to be upgrading and retrofitting the plant for future expansion. DEMC Gutsick thanked GenOn for the usage of their trucks in our 2011 drill.

Georgia Pacific (Dennis Miller) – Not in attendance.

Agencies

Fire – (Chief Steve Underhill) – DEMC Gutsick advised that the Health Department is now merged with Public Safety so now the county will be conducting the fit tests.

Police – (DEMC Sean Gutsick) – Nothing to report.

Rescue Squad (Chief Larry Lutz) – Not in attendance.

Public Works (Alan Turdo) – Not in attendance.

Garden State Underwater Recovery (Lt. Linda Goetz) – Not in attendance.

Unfinished Business

No Report

New Business

No Report.

Open to Public

Donna Lizanich stated that the Health Department has merged with the Department of Public Safety. All contact numbers will remain the same and the health department is in the same location.

EMC Harris commended DEMC Gutsick for his dedication and hard work in putting together all of the FEMA packets.

Be advised that the June 25, 2012 meeting will be held if necessary.

Upcoming Meeting Schedule

- June 25, 2012 (tentative)
- September 17, 2012
- December 17, 2012 (tentative)

Adjournment

The meeting was adjourned at 7:38 pm on a motion by DEMC Gutsick and, seconded by Deputy Mayor Roselle.

Respectfully Submitted,



Colleen M. Pursell
Recording Secretary