



HOLLAND TOWNSHIP POLICE
IN
HUNTERDON COUNTY



61 Church Road, Milford, New Jersey 08848

POLICE DEPARTMENT
(908) 995-4670
FAX (908) 995-4612

OFFICE OF EMERGENCY MANAGEMENT
(908) 995-9629
FAX (908) 995-4612

INSTRUCTIONS FOR FIREARM APPLICANT'S

If you have any questions regarding the firearm application process, please contact Colleen Pursell at (908) 995-2804 ext. 224

1. Applicant must be a resident of Holland Township.
2. Applicant must be 18 years of age for a New Jersey Firearms Purchaser Identification Card.
3. Applicant must be 21 years of age for a New Jersey Firearms Permit to Purchase a Handgun.

Please provide the following documents:

*****DO NOT SIGN OR DATE ANY OF THE DOCUMENTS*****

- Copy of either your tax bill or rent agreement showing name and address. (If you do not own or rent a letter must be provided by the homeowner indicating that you reside with them)
- Copy of two recent bills in your name and address
- Copy of birth certificate
- Copy driver's license. (A post office box shall only appear on a driver's license as part of an address. If you only have a post office box listed, this must be updated prior to your application)
- Copy of current New Jersey Firearms Purchaser Identification Card, if applicable
- Original New Jersey Firearms Purchaser Identification Card, if applying for a Change of Address
- Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit
- Consent for Mental Health Records Search
- Consent for Juvenile Records Search (26 years of age or under)

Please provide the following if applying for a Lost/Stolen/Mutilated Card Replacement:

1. Applicants applying to replace a stolen or lost card must provide a written statement as to where, when and how it was stolen or lost.

2. Applicants applying to replace a mutilated card must provide a written statement as to where, when and how it was mutilated. The card will need to be turned in during your application process.

Fees: Cash / Check made payable to the Holland Township Police Department

ID Cards (initial only) \$5.00

Permit to Purchase a Handgun \$2.00/each

NOTE: The State of New Jersey limits the purchase of handguns to 1 every 30 days [effective 1/1/10]

Fingerprinting or Record Check:

Fingerprinting – Is mandated for all **first time applicants**. Applicants will receive information for fingerprinting during their appointment. The cost is \$52.66 which is paid directly to MorphoTrust. Payment will be made online with a credit/debit card. First time applicants will not need to do a check through NJPortal.

Record Check Through NJPortal – All applicants who currently hold a New Jersey Firearms Purchaser Identification Card will have their record check performed on the internet through NJPortal. The cost is \$20.00 which is paid directly to the State of New Jersey. A link and instructions will be provided during your appointment.

Application Submission:

Appointments are needed for all application submissions. Contact Colleen Pursell at (908) 995-2804 ext. 224 to schedule an appointment. Appointments are available Monday – Friday from 8:30 am to 3:30 pm.

Appointment Scheduled for: _____ **at** _____.