



HOLLAND TOWNSHIP POLICE
IN
HUNTERDON COUNTY



61 Church Road, Milford, New Jersey 08848

POLICE DEPARTMENT
(908) 995-4670
FAX (908) 995-4612

OFFICE OF EMERGENCY MANAGEMENT
(908) 995-9629
FAX (908) 995-4612

FIREARMS APPLICANT'S INSTRUCTIONS

If you have any questions regarding the firearm application process, please contact Colleen Pursell at (908) 995-2804 ext. 224

Applicant Must:

******Upon submission of paperwork to the Holland Township Police, all online record checks or fingerprinting must be completed within 30 days or the application will be voided.******

1. Be a resident of Holland Township.
2. Must be 18 years of age for a New Jersey Firearm Purchaser Identification Card.
3. Must be 21 years of age for a New Jersey Firearm Permit to Purchase a Handgun.
4. Answer all questions on the application truthfully- type or block print all answers.
5. Give complete mailing addresses where asked.
6. Provide references that you have known for a minimum of 3-5 years that is not a relative.
7. All information provided must be current with your current address.

Documents You Must Provide: ******DO NOT SIGN OR DATE ANY OF THE DOCUMENTS******

- Copy of either your tax bill or rent agreement showing name and address. (If you do not own or rent a letter must be provided by the homeowner indicating that you reside with them)
- Copy of two recent bills in your name and address
- Copy of birth certificate
- Copy of New Jersey driver's license. (A post office box shall only appear on a driver's license as part of an address. If you only have a post office box listed, this must be updated prior to your application)
- Copy of current New Jersey Firearm Purchaser Identification Card, if applicable
- Original New Jersey Firearm Purchaser Identification Card, if applying for a Change of Address
- Application for Firearm Purchaser Identification Card and/or Handgun Purchase Permit
- Firearm Investigation Release Authorization

Firearm Investigation Report – Page 2

Consent for Mental Health Records Search

Consent for Juvenile Records Search (26 years of age or under)

Lost/Stolen/Mutilated Card Replacements:

1. Applicants applying to replace a stolen or lost card must provide a written statement as to where, when and how it was stolen or lost.

2. Applicants applying to replace a mutilated card must provide a written statement as to where, when and how it was mutilated. The card will need to be turned in during your application process.

Fees: Cash / Check made payable to the Holland Township Police Department

ID Cards (initial only) \$5.00

Permit to Purchase a Handgun \$2.00/each

NOTE: The State of New Jersey limits the purchase of handguns to 1 every 30 days [effective 1/1/10]

Fingerprinting or Record Check:

Fingerprinting – Is mandated for all **first time applicants**. Applicants will receive information for fingerprinting during their appointment. The cost is \$52.69 which is paid directly to MorphoTrust. Payment will be made online with a credit/debit card. First time applicants will not need to do a check through NJPortal.

Record Check Through NJPortal – All applicants who currently hold a New Jersey Firearms Purchaser Identification Card will have their record check performed on the internet through NJPortal. The cost is \$20.00 which is paid directly to the State of New Jersey. A link and instructions will be provided during your appointment.

Application Submission:

Appointments are needed for all application submissions. Contact Colleen Pursell at (908) 995-2804 ext. 224 to schedule an appointment. Appointments are available Monday – Friday from 8:30 am to 3:30 pm.

Appointment Scheduled for: _____ **at** _____.