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**HOLLAND TOWNSHIP POLICE**  
**IN**  
**HUNTERDON COUNTY**

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**OFFICE OF EMERGENCY MANAGEMENT**  
**MINUTES**  
*September 21, 2015*

The Holland Township Emergency Management Council Meeting was held on Monday, September 21, 2015, at the municipal building, 61 Church Road, Milford, NJ, in the Meeting Room/EOC.

**EM COUNCIL MEMBERS PRESENT –**

Chief John Harris (EM Coordinator); Det. Sean Gutsick (DEMC/911 Coordinator); Gail Rader DEMC/Shelter); Committeeman Anthony Roselle (Township Liaison); Deputy Mayor Daniel Bush; Donna Lizanich (Board of Health); Lisa DiStefano (Damage Assessment); Tom Welsh (Fire Company); Rick Botto (Communications/Hazmat); Alan Turdo (DPW)

**OTHERS IN ATTENDANCE –**

Colleen Pursell (Holland Twp Police/EM Secretary; Ed Burdzy, Bill Powell Sr. Greg MacTye  
**C.E.R.T. Members:** Elizabeth Bantel, David Burchett, George Knoedl, Susan Panzer, Beth Silva.

**OPENING STATEMENT –**

The meeting was called to order at 7:04 pm by EMC John Harris. The Pledge of Allegiance was led by EMC Harris. Recording Secretary, Colleen Pursell, announced publicly at the commencement of the meeting the following statement: "Adequate notice of this meeting was given pursuant to the open public meeting act law, by the Township Clerk on December 11, 2014 by her: Posting such notice on the bulletin board at the municipal building, 2. Mailing the same to Hunterdon County Democrat and the Express Times.

Minutes of the March 16, 2015 meeting previously mailed to Council Members were approved as distributed on a motion by DEMC Gutsick, seconded by Gail Rader.

**CORRESPONDENCE –**

Various weather alerts and emails were received from Hunterdon County OEM.

## **GUEST SPEAKER –**

William Powell Sr. attended and spoke regarding amateur radio and services it provides in time of need. Mr. Powell has been a licensed radio amateur for over fifty (50) years.

### **There are two major branches of emergency services:**

- 1. Amateur Radio Emergency Services (ARES)**
- 2. Radio Amateur Civil Emergency Services (RACES)**

- RACES provides only continuity of government services - ARES everything else.
- RACES is activated only by OEM – ARES is self-activated.
- RACES staff are fully vetted and trained – ARES personnel are not necessarily government vetted or trained.
- RACES is a government function – ARES is an sub-organization of the ARRL.
- RACES personnel are appointed by government – ARES leaders are appointed by the ARRL.

## **STATE / FEDERAL O.E.M. –**

EMC Harris participated in a Hazard Mitigation Program conference call for people applying for relief. At this time there is one interested resident in Holland Township.

DEMC Gutsick advised that Power with Prestige will be the vendor for the generator. It is estimated to be delivered by the end of October. DPW Supervisor Turdo stated that digging will begin this week. The next step will be working with Hunterdon County to install the pad. Electrical work will be going out for bid through QPA Bill Hance.

## **COUNTY O.E.M. –**

DEMC Gutsick met with County Coordinator Fahey at a generator inspection. They are looking to have a 4<sup>th</sup> quarter shelter meeting.

## **C.E.R.T. –**

There were twelve (12) people who participated in the 2015 CERT Class, with eight (8) of them joining Holland Township CERT.

On May 26, 2015 members participated in a SWAT search and rescue drill which was held in Alexandria Township.

On June 6, 2015 we held a combined OEM / CERT final drill at Bethany Ridge.

On August 4, 2015 members helped out with Hunterdon County National Night.

Holland Township Community Day was held on September 13, 2015. CERT members assisted with traffic control. EMC Harris thanked everyone for their help at Community Day.

CERT will be holding another class in the spring of 2016. If you know of someone who is interested let us know.



On September 30, 2015 CERT will be cleaning the upstairs of the Riegel Ridge Community Center.

The bus is repaired and is back in service.

The mule was called out with the Fire Company. It was used for relief for EMS and Fire.

### **REPORT OF COMMITTEES / AGENCIES –**

- Police – (DEMC Gutsick) The state requires we have 2 meetings a year with police, fire, EMS and the power company. This is a mandatory meeting.
- Shelter – (DEMC Rader) Working on revamping the shelter annex.
- Communications – (Rick Botto) – Dave Burchett and Rick Botto attended a HAM radio course. Technician exam was taken and passed.
- 911 Coordinator – (DEMC Gutsick) – Attended a conference in Atlantic City for 911 Coordinator. We just numbered the solar fields.
- Health Department – (Donna Lizanich) Nothing to report.
- Resource Management – (Colleen Pursell) Nothing to report.
- Hazmat – (Rick Botto) Nothing to report.
- Damage Assessment – (Lisa DiStefano) Nothing to report.
- Holland Township School – (Abigail Postma) Not in attendance.
- Industry – Plant Representatives:
  - GenOn, Inc.– Frank Miechur not in attendance
  - Georgia Pacific Corrugated III, LLC. – Michael Allison Not in attendance.
- Agencies: Fire, Police, Rescue, Public Works
  - Garden State Underwater Recovery – Lt. Linda Goetz
  
- Fire (Tom Welsh) Nothing to report.
  
- EMS (David Van Gilson) Milford Holland Rescue Squad updated their rubber boat. The trailer from the county is now lettered and is in process of getting shelving installed inside. They purchased Kingwoods truck to tow the trailer. The rescue squad also purchased a self-loading litter.
  
- Police – The new Ford Explorer has been delivered and we are working on getting it ready to put in service. We had 2 narcan deployments this year. DEMC Harris reminded all in attendance about courses offered at the Center for Domestic Preparedness in Aniston, Alabama.
  
- GSUR – They recently recovered a body after 4 days of searching. The team went to D.C. to a superfund site – searched for an 8 year old girl to no avail. They have received a new 18' ex-coast guard board through government services.

### **Unfinished Business**

We are still working on getting I Am Responding through the county.

### **New Business**

We will be utilizing a 1989 traffic trailer that was found at DPW for traffic cones, barricades, etc. It will need to go to the Polytech for paint.

DEMC Rader reminded everyone that with the Pope's visit we will be putting together shelter standbys.

We are planning on holding another shelter drill tentatively October 25<sup>th</sup> for CERT members. This will be a practical drill using shelter forms.

**Open to Public**

George Knoedl stated that the generator on the OEM bus should be looked at.

**Upcoming Meeting Schedule**

We will be holding two (2) OEM Meetings in 2016 – March and September.

**Adjournment –**

The meeting was adjourned at 8:23 pm on a motion by DEMC Gutsick and seconded by DEMC Rader.

Respectfully submitted,



Colleen M. Pursell  
Recording Secretary