

**TOWNSHIP OF HOLLAND**  
**OFFICE OF EMERGENCY MANAGEMENT**  
**COUNCIL MEETING MINUTES**  
*December 17, 2012*

The Holland Township Emergency Management Council Meeting was held on Monday, December 17, 2012, at the municipal building, 61 Church Road, Milford, NJ, in the Meeting Room/EOC.

**EM COUNCIL MEMBERS PRESENT**

Chief John Harris, Jr. (E.M. Coordinator); Ptl. Sean Gutsick (DEMC/911 Coordinator/PD.); Mayor Daniel Bush (PIO); Alan Turdo (DPW Supervisor); Deputy Mayor Anthony Roselle (Fire Police); Donna Lizanich (Board of Health/CERT); Rick Botto (Hazmat/CERT)

**OTHERS IN ATTENDANCE**

Colleen Pursell (Holland Twp. Police/E.M. Secretary), Brad Bidwell (Holland Township School); C.E.R.T. Members: Elizabeth Bantel, Joan Kolonia

**OPENING STATEMENT**

The meeting was called to order at 7:10 pm by EMC John Harris. The Pledge of Allegiance was led by EMC Harris. Recording Secretary, Colleen Pursell, announced publicly at the commencement of the meeting the following statement: "Adequate notice of this meeting was given pursuant to the open public meeting act law, by the Township Clerk on December 29, 2011 by her: 1. Posting such notice on the bulletin board at the municipal building, 2. Mailing the same to the Hunterdon County Democrat, The Express Times, and to other parties, if any, who are entitled to the same."

Minutes of the September 17, 2012 meeting previously mailed to Council Members on September 20, 2012, were made available for review. Minutes were approved as distributed on a motion by DEMC Sean Gutsick, seconded by Joan Kolonia.

**CORRESPONDENCE**

Various weather alerts and emails were received for Hurricane Sandy. EMC Harris thanked GenOn and Gilbert Station for their generous monetary donation to OEM.

**STATE / FEDERAL O.E.M.**

DEMC Gutsick stated that we met with FEMA about two weeks ago for our kickoff meeting. Our pre-application for public assistance is completed and on October 30, 2012 we were declared a State of Emergency. Currently we are in the 90 day process for getting our paper in order. About 75% of our paperwork is complete. All of our documents are due to FEMA by February 2013.

**COUNTY O.E.M.**

The County OEM requested to see our pre-application. They have reviewed it and submitted it on our behalf.

**LOCAL O.E.M.**

Two weeks ago, DEMC Gutsick gave a Hurricane Sandy presentation to the Township Committee at their regularly scheduled meeting. Due to the hurricane, Holland Township OEM opened the EOC, ran the shelter and completed damage assessment. Currently we are still in recovery mode.

During the hurricane, we received 97 service calls, had 4 injures and 2 damaged cars- one was a fire vehicle one was a police vehicle. We have identified 75 clean up points that would be FEMA approved. We had 100% power

outage throughout the township with 5,600 residents affected. There were 2 homes destroyed, 16 homes with major damage and 21 homes with minor damage.

DPW Supervisor Alan Turdo stated that DPW has been out every day working on the cleanup.

We served over 36 meals at the shelter and had over 300 visits for showers, food etc. at the RRCC. There were 30 cots, blankets and cribs available, which we borrowed from the Red Cross. We are still looking to upgrade the RRCC for sheltering and are trying to obtain money from the federal government funds.

Discussion was held regarding the availability of food at the shelter.

EMC Harris advised Hunterdon County that we had a few nurses at the shelter that were available to help people with minor health issues. During the time the shelter was open, a lot of people stopped by asking if they could help out. Unfortunately, the county stated that these people who have to have background checks completed.

DPW Supervisor Alan Turdo asked if there was there a problem with Aqua New Jersey getting water to their pumps? DEMC Gutsick said no problems were reported, we never had a loss of water and/or pressure. In the future we will need to let them know sooner that we lost power. In the future we need to call them before the EOC closes.

Thank you to everyone CERT, Fire, Rescue Squad, OEM Council, Township Committee, and everyone else for all your hardwork. We couldn't have done all this without all your help. We have identified a lot of things we want to do, but overall everything went very smoothly.

DPW Supervisor Alan Turdo thanked Mayor/PIO Dan Bush for getting us water, ice and the generator from the county. Overall, CERT members and the Holland Township eighth grade class gave out 5 pallets of water.

EMC Harris advised that we received an updated critical care list from JCP&L and we will continue to use it. EMC Harris said that the police took the list and went to the houses to check on the homes and residents. Unfortunately, there are no guarantees from the power company that your power will be restored quicker if you are on critical care list. However, if you know of someone who should be on the list please have them contact us and/or JCP&L to be added to the list so that the police department is aware of their needs.

EMC Harris stated that there will be some changes to our OEM Council. Now that we are going to be sheltering, we will be adding the position of DEMC Sheltering. This will be created especially since we are talking about becoming a regional shelter. The Communications position is still open and we are going to discuss that with those that are interested

The drill will hopefully be rescheduled in 2013.

#### **C.E.R.T.**

In 2012 CERT volunteered 1,423 hours. These hours include any volunteer hours, trainings, meetings, etc. In 2011 CERT had 767 hours. We will be holding another CERT class at the end of March / early April. If you know of anyone interested, contact a CERT train the trainer or call Holland Townships OEM at (908) 995-9629. We will need more members, especially with the shelter. Once dates are secured, they will be emailed out to everyone and our website will be updated.

#### **REPORT OF COMMITTEES / AGENCIES**

**911 Coordinator** (DEMC Sean Gutsick) – Nothing to report.

**Communications** – Position Not Filled.

**Health Department** (Donna Lizanich) – Nothing new to report.

**Resource Management** (Colleen Pursell) – Nothing new to report.

**Hazmat** (Rick Botto) – Nothing new to report.

**Damage Assessment** (Charles Cooper) – Not in attendance. (Previously discussed in meeting.)

**Holland Township School** (Brad Bidwell) – Nothing new to report.

**Industrial Plant- Plant Representative** – GenOn (Frank Miechur) – Not in attendance.

**Georgia Pacific** (Dennis Miller) – Not in attendance.

**Agencies**

**Fire** – (Chief Steve Underhill) – Not in attendance. DEMC Gutsick – Generator will be ready to go in mid-January.

**Police** – (DEMC Sean Gutsick) – Nothing new to report.

**Rescue Squad** (Chief Larry Lutz) – Not in attendance. DEMC Gutsick – Chief Lutz is looking for a few courses have, between rescue, police, fire and cert.

**Public Works** (Alan Turdo, Superintendent) – Leaf collection is done and we are in the process of cleaning up the spots which were documented from Hurricane Sandy.

**Garden State Underwater Recovery** (Lt. Linda Goetz) – Not in attendance.

**Unfinished Business**

Working with health department on generator

**New Business**

None

**Open to Public**

None

**Upcoming Meeting Schedule**

- March 18, 2013
- June 17, 2013 (*tentative*)
- September 16, 2013
- December 16, 2013 (*tentative*)

**Adjournment**

The meeting was adjourned at 7:50 pm on a motion by DEMC Gutsick and, seconded by Deputy Mayor Anthony Roselle

Respectfully Submitted,



Colleen M. Pursell  
Recording Secretary