



HOLLAND TOWNSHIP POLICE
IN
HUNTERDON COUNTY



61 Church Road, Milford, New Jersey 08848

POLICE DEPARTMENT
(908) 995-4670
FAX (908) 995-4612

JOHN D. HARRIS, JR.
Chief of Police

OFFICE OF EMERGENCY MANAGEMENT
(908) 995-9629
FAX (908) 995-4612

OFFICE OF EMERGENCY MANAGEMENT
MINUTES
March 21, 2016

The Holland Township Emergency Management Council Meeting was held on Monday, March 21, 2016, at the municipal building, 61 Church Road, Milford, NJ, in the Meeting Room/EOC.

EM COUNCIL MEMBERS PRESENT –

Chief John Harris (EM Coordinator); Sgt. Sean Gutsick (DEMC/911 Coordinator); Donna Lizanich (Board of Health/C.E.R.T.); Lisa DiStefano (Damage Assessment/C.E.R.T.); Rick Botto (Communications/C.E.R.T.); Larry Lutz (Milford Holland Rescue Squad); Tom Welsh (Holland Fire); Frank Miecher (NRG Energy)

OTHERS IN ATTENDANCE –

Colleen Pursell (Holland Twp Police/EM Secretary); David Gansfuss, Bubba Pasko (GSUWRU); Anthony Roselle **C.E.R.T. Members**; Beth Silva.

APPROVAL OF MINUTES –

Minutes of the September 21, 2015 meeting previously mailed to Council Members were approved as distributed on a motion by DEMC Gutsick, seconded by EMC Harris

CORRESPONDENCE –

Various weather alerts and emails were received from Hunterdon County OEM.

STATE / FEDERAL OEM –

DEMC Gutsick advised that we have submitted to the state our quarterly report for the Hazard Mitigation Grant Program for our generator at the Riegel Ridge Community Center.

Additionally, we have completed our preliminary paperwork for the Winter Storm Jonas funding. This was the storm in January of 2016.

COUNTY OEM –

Holland Township OEM / CERT has been added to Hunterdon County's I Am Responding which is a phone/text message alert system.

C.E.R.T. – DEMC Gutsick

- CERT will be holding a new class beginning April 5th at the Holland Township School
- September 26, 2015 – Milford Alive (mutual aid - County)
- October 11, 2015 – Carry the Fallen traffic safety (mutual aid – Frenchtown)
- October 25, 2015 – Shelter Drill
- December 9, 2015 – CERT Meeting with Terrorism training
- January 21, 2016 – Shelter Deployment (Frenchtown) This was a set up.
- February 13, 2016 – Shelter standby
- March 1, 2016 – EOC drill
- March 3, 2016 – CPR
- March 10, 2016 - CPR
- March 9, 2016 – CERT Meeting with Cathy's Law training

Local O.E.M.

Final Drill Meeting will be held on April 20th. A member from each agency will be there. This meeting is only for command level participants.

- June 4, 2016 – OEM Drill this is the CERT graduation class, fire, and ems will be needed.

2016 Council Ledger

Chief John D. Harris, Jr.	EM Coordinator / Chief of Police
Sergeant Sean Gutsick	Deputy EMC / Police / Operations
Gail Rader	Deputy EMC / Shelter
Richard Botto, Jr.	Deputy EMC / Communications
Deputy Mayor Daniel Bush	OEM Liaison / Public Information Officer
Tom Welsh	Fire Police
Chief Steven Underhill Tom Welsh (Alt)	Fire Chief
Chief Larry Lutz	Rescue Squad
Alan Turdo	Department of Public Works Superintendent
Abigail Postma Ed Pico	Holland Township School Admin/ School Board Sec Supervisor of Maintenance
Sergeant Sean Gutsick	911 Coordinator
Jessica Chilmonik	Hazmat Safety Officer
Jeremy Hewens, MD Carla Jardim, MD	Hunterdon Medical Center Del Val Family Health Center
Donna Lizanich	Board of Health
Lisa DiStefano	Damage Assessment
	Hunterdon County Democrat
Frank Miechur Neil Macintosh (Alt)	Supervisor, NRG Energy
Michael Allison	EHS Coordinator, Georgia Pacific Corrugated III, LLC

REPORT OF COMMITTEES / AGENCIES –

- Shelter – (DEMC Gail Rader): DEMC Sean Gutsick advised that we had two standbys. CERT members have organized the upstairs of the RRCC. CERT Member, Joe Somers has donated his time and has hooked up computers in the new EOC. A complete inventory of shelter supplies has been completed. We will need to obtain a few additional items from the County and Red Cross. There has been a cert trailer inventory. We will be resupplying equipment that it needs. Gail will be donating bandages, moulage kit for drills, 1 full size mannequin and one child size mannequin.
- 911 Coordinator – (DEMC Sean Gutsick) DEMC Gutsick will be attending the NENA conference next month.
- Communications – (DEMC Rick Botto) The Command Bus meetings will begin next week.
- Health Department – (Donna Lizanich) Will be participating in a health department webinar. Currently Donna is in the process of updating the plan with access to the special needs population.
- Resource Management – (Colleen Pursell) - no report.
- Hazmat – (Jessica Chilmolik) Currently working on updating the plan.
- Damage Assessment – (Lisa DiStefano) - no report
- Holland Township School – (Abigail Postma / Ed Pico) - no report.
- Industry – Plant Representatives:
 - NRG, Inc. – Frank Miechur is looking into setting up an active shooter drill in April. EMC Harris recommended that he reach out to Lt. Kevin Burd of the Hunterdon County Prosecutor’s Office. DEMC Gutsick asked about getting a tour of the power plant.
 - Georgia Pacific Corrugated III, LLC. – (Michael Allison) – no report.
- Agencies:
 - Fire – Lt Tom Welsh – no report.
 - Rescue – Chief Larry Lutz – no report.
 - Police – Sgt. Sean Gutsick we are getting a new vehicle and a new ID card maker. We will be making ID’s for other agencies as well.
 - Public Works – Alan Turdo - not in attendance
 - Garden State Underwater Recovery – Lt Bubba Pasko advised that they recently looked for a jumper in New York. They also assisted NJ State Park Police in West Milford who were looking for a man who went missing in a mine shaft.

UNFINISHED BUSINESS –

None

NEW BUSINESS –

DEMC Gutsick advised that we have an upcoming CERT class. Anyone interested in participating is welcome to come out. You do not need to be a resident in Holland Township

OPEN TO THE PUBLIC –

Dave Gansfuss introduced himself. He will be taking the CERT class and is available to help.

UPCOMING MEETING SCHEDULE –

- September 19, 2016 – OEM Meeting 7:00 pm

Adjournment –

The meeting was adjourned at 7:25 pm on a motion by DEMC Gutsick and seconded by DEMC Harris.

Respectfully submitted,



Colleen M. Pursell
Recording Secretary